

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
MAY 23, 2013 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Thursday May 23, 2013 @ 7:00p.m.

PRESENT: Sean Maciborski Mayor
Kel Tetz Councillor
Amanda Howell Chief Administrative Officer

REGRETS: Dennis Steil Deputy Mayor

CALL TO ORDER:

Mayor Maciborski called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 002/13

Moved by Mayor Maciborski to adopt the agenda with the following changes:

Additions:

- 14.6 Request from rate payers
- 14.7 Discussion- Payments from rate payers
- 14.8 Discussion- Volunteers

CARRIED

MINUTES:

Motion 003/13

Moved by Councillor Tetz that Heisler Village Council approve the April 18, 2013 Regular Council meeting minutes as presented.

CARRIED

PUBLIC HEARING: NONE

DELEGATIONS:

Sergeant Lee Brachmann - Killam RCMP

Council welcomed Sergeant Brachmann to the meeting at 7:05p.m. He attended the council meeting to introduce himself to council and talk about the detachment's goals and what they plan to focus on for the year. He informed council that his detachment polices 12 municipalities, described his past experiences and gave council a breakdown of the various crimes, etc. that affect Flagstaff County. Sergeant Brachmann left the meeting at 7:20 p.m.

Motion 004/13

Moved by Mayor Maciborski that Heisler Village Council accept the delegation of Sergeant Lee

Brachmann for information.

CARRIED

Brian King – Brian King Professional Corporation

Council welcomed Brian King to the meeting at 7:30 p.m. Brian attended the meeting to present council with the Village of Heisler 2012 Audited Financial Reports. Brian provided council with an overview of the reports. Brian left the meeting at 8:00 p.m.

Motion 005/13

Moved by Councillor Tetz that Heisler Village Council accept the delegation of Brian King for information.

CARRIED

BYLAWS:

Bylaw #480-13 the Water, Sewer and Waste Bylaw

Motion 006/13

Moved by Mayor Maciborski that Heisler Village Council table agenda item 6.1, Readings of Bylaw #480-13, the Water, Sewer and Waste Bylaw until the next meeting.

CARRIED

POLICIES:

NONE

OLD BUSINESS:

Vote on a Bylaw, May 17/13- Results

Motion 007/13

Moved by Mayor Maciborski that Heisler Village Council accept the results from the Vote on a Bylaw for information.

CARRIED

NEW BUSINESS:

Amended MUNIX Subscribers Agreement

Motion 008/13

Moved by Mayor Maciborski that Heisler Village Council accept the amended MUNIX Subscribers Agreement as presented.

CARRIED

Motion from council – Seniors Week

Motion 009/13

Moved by Councillor Tetz that Heisler Village Council proclaim June 3-9, 2013 as Seniors Week.

CARRIED

Sale of old fire hall furnace

Motion 010/13

Moved by Mayor Maciborski that Heisler Village Council instruct CAO to place old fire hall furnace up for sale by sealed bid. Bids will be accepted from June 1-15, 2013 and the CAO will

advertise the sale in the June newsletter.

CARRIED

Purchase of new Christmas decorations – design ideas

Motion 011/13

Moved by Mayor Maciborski that Heisler Village Council accept agenda item 9.4, Purchase of new pole mount Christmas decorations as information.

CARRIED

Letter from ATCO Electric – Franchise renewal documents

Motion 012/13

Moved by Mayor Maciborski that Heisler Village Council accept agenda item 9.5, Letter from ATCO Electric – Franchise renewal documents for information.

CARRIED

Information from NuEnergy Group, Edmonton – Solar PV Assessment

Motion 013/13

Moved by Councillor Tetz that Heisler Village Council accept agenda item 9.6, Information from NuEnergy Group, Edmonton – Solar PV Assessment for information.

CARRIED

Survey of RMH Lots

Motion 014/13

Moved by Mayor Maciborski that Heisler Village Council accept agenda item 9.7, Survey of RMH Lots for information.

CARRIED

COUNCILLOR REPORTS:

Mayor Maciborski's written report- CAC meeting on May 14/13

Mayor Maciborski's verbal report- None

Deputy Mayor Steil's written report- None

Deputy Mayor Steil's verbal report- None

Councillor Tetz's written report- None

Councillor Tetz's verbal report- Heisler Fire meeting, May 8 and May 21/13

Public Works Operating Report- April/May 2013

Bylaw Enforcement Report- April 2013

Motion 015/13

Moved by Mayor Maciborski that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 016/13

Moved by Councillor Tetz that Heisler Village Council accept the CAO action list and CAO written report from the April 18/13 Council meeting as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 017/13

Moved by Mayor Maciborski that Heisler Village Council accept the April 16th – April 30th, 2013 cheque register #1644- #1661 in the amount of **\$15,445.41** as presented.

CARRIED

Cheque Register

Motion 018/13

Moved by Councillor Tetz that Heisler Village Council accept the May 1st – May 15th, 2013 cheque register #1662-#1680 in the amount of **\$6,203.97** as presented.

CARRIED

Acceptance of the April 2013 Financial Statement

Motion 019/13

Moved by Mayor Maciborski that Heisler Village Council accept the balance shown on the April, 2013 bank statement as presented.

CARRIED

Petty Cash Expenses

Motion 020/13

Moved by Mayor Maciborski that Heisler Village Council instruct CAO to pay the petty cash expenses for May, 2013 in the amount of **\$51.95**.

CARRIED

CAO Travel Expenses

Motion 021/13

Moved by Councillor Tetz that Heisler Village Council approve the travel expenses of CAO, Amanda Howell in the amount of **\$54.50**.

CARRIED

Transfer funds to Recreation Reserves

Motion 022/13

Moved by Mayor Maciborski that Heisler Village Council instruct CAO to transfer the donated funds in the amount of **\$200.00** from Randy Kroetsch for the future playground into Recreation Reserves.

CARRIED

CORRESPONDENCE:

13.1- Letter from TransCanada – East Pipeline Project

13.2- Letter from Alberta Recreation and Sport Development Division – 2013 Energize Workshop

13.3- Alberta Municipal Health and Safety Association – May Newsletter

Motion 023/13

Moved by Councillor Tetz that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.3 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA:

Motion 024/13

Moved by Mayor Maciborski to go In Camera to discuss personal and personnel items at 8:40 p.m.

CARRIED

OUT OF CAMERA:

Motion 025/13

Moved by Mayor Maciborski to go Out of Camera at 9:45 p.m.

CARRIED

Acceptance of resume from Cashton MacAhonic

Motion 026/13

Moved by Mayor Maciborski that Heisler Village Council accept the resume from Cashton MacAhonic and instruct CAO to write a letter to Cashton to inform him that his employment as Public Works Assistant will commence on July 2, 2013 until August 30, 2013.

Request for approval of discretionary use at RMH Lots

Motion 027/13

Moved by Mayor Maciborski that Heisler Village Council decline the request for approval of a discretionary use at the RMH Lots on Sifton Street as council must operate within the Village of Heisler Land Use Bylaw #452-11. Council thanks the person who requested the approval for their interest.

CARRIED

Letter from Trent Steil – Floating of Ball Diamonds for 2013

Motion 028/13

Moved by Mayor Maciborski that Heisler Village Council instruct CAO to advertise in the June newsletter and The Community Press for tenders for floating the ball diamonds and spraying of weeds in the ball diamonds for summer of 2013. Council instructs CAO to write a letter to Mr. Steil stating that council accepts his letter as a tender. Council feels that this position must be tendered. Tenders will be accepted from June 1-10, 2013.

CARRIED

Payments from rate payers

Motion 029/13

Moved by Councillor Tetz that Heisler Village Council instruct CAO to stamp “original” in watermark form on all correspondence to rate payers.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

June 25, 2013 at 7:00pm

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Maciborski adjourned the meeting at 10:20 p.m.

X

Sean Maciborski
Mayor

X

Amanda Howell
CAO